

MOVING TIMELINE + CHECKLIST

8 WEEKS BEFORE

- Get organized*
Collect important paperwork like bill of lading, moving contract, estimates, inventories, and receipts.
- Start sorting*
Decide what to sell, donate, or recycle.
- Research your moving options*
Are you going to hire movers or book a moving truck?
- Notify your landlord*
- Inform your employer*
- Build a budget*
- Take inventory of your belongings*
- Start shopping for packing supplies*
- Begin to pack non-essentials*

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6 WEEKS BEFORE

- Fill out a change of address form*
- Notify other important parties:*
 - Alumni associations
 - Banks
 - Brokerage firms
 - Human resources department
 - Government, including DMV and IRS
 - Magazines and newspapers
 - Credit card
 - Schools
 - Monthly club or box subscriptions
 - Insurance
 - Utility companies
- Plan a garage sale*
- Collect and/or transfer school records*
- Take inventory*
- Collect and/or transfer medical records*
Start researching a new family physician.
- Visit the vet for a checkup and to pick up your pet's files*
- Get serious about supplies*
- Contact your moving company*
- Start using up household items like cleaning supplies*
- Measure your new space*
- Start to separate valuables*

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4 WEEKS BEFORE

- Notify utility, cable, and internet providers.*
Schedule utilities to turn off the day after you move and to turn on and your new place on moving day.
- Book a moving truck if you're not hiring movers*
- Investigate what can't be transported on the moving truck*
- Take your car in for a tune up*
- Select an auto transporter if you aren't driving your car to your new home*
- Make travel arrangements*
Book flights, hotels, car rentals, or train tickets
- Start asking your friends and family if they can help you pack and move*
- Continue packing*

3 WEEKS BEFORE

- Make a meal plan*
Use up food in your fridge, freezer, and pantry
- Make plans for pets and plants*
- Transfer home insurance*
- Make work arrangements*
- Visit your doctor to get any refills you'll need throughout the moving process*

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2 WEEKS BEFORE

- Empty or transfer the contents of your safe-deposit box
- Keep packing
- Check in with your kids to see how they're handling the move and reassure them
- Reserve the elevator
- Start saying your goodbyes
- Make a plan for your garbage

If your new home isn't on the collection schedule for awhile, figure out where you can drop off your trash, or schedule a pick up.

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1 WEEK BEFORE

- Fill or refill and prescriptions that you couldn't pick up earlier*
- Start to pack up everyday items*
- Confirm your moving arrangements*
- Prepare an essentials box*
 - A set of sheets
 - Toothbrush, floss, and toothpaste
 - Deodorant
 - One of two changes of clothes, including socks
 - Pyjamas
 - Medications
 - Bandages
 - Moisturizer, chapstick, and other essential toiletries
 - A couple of dishes, some cutlery, and a few pots or pans
- Pay monthly bills that will come due during or close to the moving process*
- Disassemble furniture*
- Return borrowed items*
- Clean your house*

A FEW DAYS BEFORE

- Defrost your freezer*
- Arrange payment for movers*
- Ask a neighbor to check your mail after you've moved*
- Double check your documents and moving binder*
- Protect valuables*

Store items you don't want placed on the moving truck in a locked room with a sign on the door.

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MOVING DAY

- Go to bed early the night before*
- Wake up early and double check everything, and prep your house for movers:*
 - Put down old rugs, towels, or cardboard on the floor
 - Remove doors from their hinges
 - Hang sheets on the walls
 - Remove or wrap banisters and stair rails
 - Install no-slip treads on the stairs
- Set up kids and pets in a pre-arranged safe, supervised space*
- Verify your moving truck*

Confirm that company name, vehicle number, and the USDOT number match those on your estimate.
- Confirm your address with the movers*

Make sure they know where to go and how to contact you
- Add new paperwork to the moving binder*
- Show the movers around*

Point out fragile items, the best pathway in and out of your house for larger items, and answer any questions they may have.
- Take one last look around your house*
- Say goodbye to your old home*
- Drive safely to your new home*
- Make your bed*
- Set up your child's room*

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THE DAY(S) AFTER

- Unpack the most important rooms*
Start with bedrooms, bathrooms, and the kitchen.
- Childproof your new home*
- Greet your new neighbors*
- Leave a review of the moving company*
- Start making memories!*